

FINAL APPROVED MINUTES

9/18/2018

Special Meeting called to order at 6:38PM by Chairman Steven Woodstead

Present Commissioners: D. Jacobsen, A. Ochs, T. LoBosco, C. Rossi (7:03PM) and Chairman S. Woodstead.

Others present: Secretary B. Woodstead, Treasurer W. Wakeman and Chief J. Peck.

Commissioner D. Jacobsen led the Pledge of Allegiance and moment of silence for all first responders.

Chairman Woodstead pointed out all exits and moved to the Public Comment. Hearing none he closed the Public Comment and moved to the Secretary's Report.

Secretary B. Woodstead noted the posting of the notice in the Journal News.

Read into the record was a forgotten bill from District Manager T. Ritchey for \$350 to be paid to Rich Robinson for a class he taught here in August 2018.

On a motion to approve payment by Commissioner A. Ochs seconded by Commissioner D. Jacobsen motion was so carried. Chairman Woodstead and Commissioner T. LoBosco concurred. Commissioner C. Rossi was absent.

General discussion of the Budget took place first covering increase of 2% or over. Definite income from tower rental and increase of interest on all accounts.

Also discussed was the addition of budget lines specifically for gear and repair of equipment, especially repairs of the ambulance.

Still needing to discuss more detail the Board decided to have another Special Meeting on September 24, at 6:30PM to finalize the proposed Budget in the required time limit.

On a motion by Commissioner A. Ochs seconded by Commissioner C. Rossi, Chairman S. Woodstead adjourned the meeting at 10:05PM. All Board members concurred.

Respectfully submitted,


Barbara Woodstead

Secretary Vista Board of Fire Commissioners



Classified Ad Receipt
(For Info only - NOT A BILL)

Customer: VISTA FIRE DISTRICT LGA
Address: 377 SMITH RIDGE RD
SOUTH SALEM NY 10590

USA

Ad No.: 0003157106
Pymt Method Invoice
Net Amt: \$46.00

Zone: TJN-Westchester

Run Times:

No. of Affidavits: 1

Run Dates: 09/16/18

Text of Ad:

PLEASE TAKE NOTICE that the Board of Fire Commissioners, Vista Fire District #1 will hold A Special Meeting Tuesday September 18, 2018 6:30PM at 377 Smith Ridge Road, Vista New York to review the 2019 Budget and any other general business.

Barbara Woodstead, Secretary

Board of Fire Commissioners 3157106

From: Barbara Woodstead
Sent: Thursday, September 13, 2018 6:24 PM
To: ASB-Vida ASB-Bermudez
Subject: Re: Your AdOrder

Looks fine thank you

Sent from my iPhone

> On Sep 13, 2018, at 2:41 PM, ASB-Vida ASB-Bermudez <vbermudez@gannett.com> wrote:
>
> Please look over and approve AD# 3157106 run date 9/16
> <OrderConf.pdf>

From: Lohud, Legals
Sent: Thursday, September 13, 2018 9:01 AM
To: Barbara Woodstead
Subject: RE: [SUSPICIOUS MESSAGE] Public Notice Vista Fire District #1 Special Meeting

Will run 9/16

From: Barbara Woodstead <vfdsecretary@gmail.com>
Sent: Thursday, September 13, 2018 8:49 AM
To: Lohud, Legals <tjn-lhlegals@gannett.com>
Subject: [SUSPICIOUS MESSAGE] Public Notice Vista Fire District #1 Special Meeting

CAUTION! Mimecast has detected suspicious characteristics within this message originating outside of Gannett. Please use discretion before interacting with the message contents and sender.

Please post once as soon as possible. Send invoice to:
Wendy Wakeman, Treasurer
Board of Fire Commissioners
377 Smith Ridge Road, South Salem NY 10590

Our Account # TJN 009315401

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Barbara Woodstead, Secretary
Board of Fire Commissioners

Sent from Mail for Windows 10

HP LaserJet Pro MFP M225dw

Fax Confirmation

18-Sep-2018 10:10

Job	Date	Time	Type	Identification	Duration	Pages	Result
233	18/ 9/2018	10:09:16	Send	5332853	0:43	1	OK

BOARD OF FIRE COMMISSIONERS
VISTA FIRE DISTRICT NO. 1
WESTCHESTER COUNTY
TOWN OF LEWISBORO, NEW YORK
377 SMITH RIDGE ROAD
SOUTH SALEM, NEW YORK 10590

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Board of Fire Commissioners 3157106

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Board of Fire Commissioners**

3157106

Budget Items

1. DP Wolf - (winter and summer service)	7,000.00
2. Westchester Septic (yearly pump out)	1,000.00
3. Trans Clean (Kitchen hood cleaning)	500.00
4. Knight Monitoring (Yearly alarm)	1,000.00
5. Marshall Oil (Generator Fuel - Approx)	1,000.00
6. Kinsly Power (2 services a year)	1,000.00
7. Red Hawk (Alarm Testing)	2,000.00
8. Fail Safe (Hose Testing)	3,000.00
9. Century Ladder testing	500.00
10. I Am Responding (yearly charge)	660.00
11. Lucas Service Plan (yearly)	600.00
12. MES (air compressors service Yearly)	1,000.00
13. MES (air samples Quarterly)	800.00
14. MES (Air Pack Testing Yearly)	1,250.00
15. MES (air bottle testing, every 3 years)	750.00
<i>Each bottle gets tested every 3 yrs, this is the yearly price</i>	
16. Mobility Elevator (yearly test)	1,500.00
17. EMSAR (medical testing yearly)	1,500.00
18. Brewster Fire & Safety (Fire Extinguishers)	1,000.00

This totals 26,060.00 as an estimate to required yearly testing.

2019 – 2020 Vista Fire District Priority List & Estimated Costs

Total Line Items – Estimated Costs:

Total Workbook Line Items:	
Line Item:	Est. Total Cost:
Fire Equipment Needs:	\$57,676.71
Fire Equipment Regular Stock:	\$21,542.33
Fire Equipment Wants:	\$8,745.00
Firefighting Annual Testing:	\$3,180.00
Firefighting Annual Training:	\$5,075.00
EMS Equipment Needs:	\$7,506.98
EMS Equipment Regular Stock:	\$632.45
EMS Equipment Wants:	\$3,200.00
EMS Annual Testing:	\$3,800.00
EMS Annual Training:	\$2,175.00
Communications Equipment Needs:	\$870.00
Communications Equipment Wants:	\$0.00
Communications Annual Renewals:	\$660.00
Hydrant Needs:	\$40,000.00
Hydrant Wants:	\$0.00
Est. Total From Line Items:	\$155,063.47

Please note most estimated totals for the line items above are not exact numbers. An estimation on each line item budget will need to be determined by the Board with guidance from the committee

Fire Equipment Needs:

(In order of priority identified by the Equipment Committee)

Fire Equipment Needs:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	New Tanker 4	N/A	N/A	Committee: M. Peck / W. Cervantes / P. Katz / A. Bartley / S. Kelly / D. Jacobsen	2017
2	SCBA Bottles	5	\$4,265.00	\$853.00 per bottle from May 2018	2017
3	Complete SCBA Air Packs	5	\$32,099.29	\$6,114.15 = Est. Unit Price + 5% expected increase	2017
4	New Cheater Lengths	3	\$1,352.97	5" Stortz X 25' long = \$450.99 each	2017
5	Scott SCBA Masks	N/A	\$282.45	\$269.00 = Unit Price for AV3000 + 5% expected increase	2017
6	Struts	2	\$3,441.00	Complete set to replace what we have - Includes 2 struts	2017
7	Air Bags	N/A	\$5,200.00	Cost is for entire air bag set	2017
8	Life Safety Rope & Equipment	N/A	\$6,000.00	Estimated cost	2018
9	Cold Water Rescue Suits	2	\$2,236.00	This is for an entire ice water rescue suit and tethers	2017
10	TL-9 Stabilizer	1	\$700.00	Estimated cost	2017
11	Portable Lighting	1	\$800.00	\$800.00 = Est. Unit Price	2017
12	Collapsible Traffic Cones	4	\$500.00	Unit price = \$125.00 - These are a 5-pack collapsible kit	2017
13	E-143 Hosebed Cover	1	\$800.00		2017
		Est. Total:	\$57,676.71		

Please note there are several items listed above that the committee is unsure at this time how many are needed (example: "N/A"). An estimation on the line item budget will need to be determined by the Board with guidance from the committee

Fire Equipment "Regular Stock:"

Fire Equipment "Regular Stock:"			
Equipment:	How Many:	Est. Cost:	Notes:
Firefighting Gloves	N/A	\$122.70	Unit price from June 2018 - Unknown # needed
Firefighting Boots	N/A	\$376.67	Unit price from June 2018 - Unknown # needed
Firefighting Helmets	N/A	\$275.93	Unit price from June 2018 - Unknown # needed
Firefighting Bunker Coat	N/A	\$1,436.55	Unit price from June 2018 - Unknown # needed
Firefighting Bunker Pants	N/A	\$1,081.38	Unit price from June 2018 - Unknown # needed
Bail Out System	N/A	\$586.00	AL4 Descenders = \$381.00 + Gemtor NYC Class II Harness = \$205.00 - Unit price from June 2018
Safety Goggles	N/A	\$2.45	Est. Unit Price from last purchase - Unknown # needed
Firefighting Hoods	N/A	\$26.75	Est. Unit Price from last purchase - Unknown # needed
Accountability Tags	N/A	\$13.00	Est. Unit Price from last purchase - Unknown # needed
Complete Sets of Interior FF Gear	5	\$16,466.15	Unit Price from June 2018
Firefighter Helmet Shields	N/A	\$65.00	Est. Unit Price from last purchase - Unknown # needed
New 1-3/4" hose	N/A	\$106.00	Per 50' length
New 2-1/2" hose	N/A	\$146.00	Per 50' length
New 3" Hose	N/A	\$201.00	Per 50' length
New 5" Hose	N/A	\$561.25	Per 100' length from July 2018 order
Firefighter I Text Book	N/A	\$75.50	IFSTA Essentials of Firefighting - 6th Edition
	Est. Total:	\$21,542.33	

The estimated total for Firefighter Equipment "Regular Stock" should be used as a guide and *not* as the budgeted # needed for this upcoming budget season

Fire Equipment Wants:

(In order of priority identified by the Equipment Committee)

Fire Equipment Wants:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	Forcible Entry Door Training Prop	1	\$5,000.00	Estimated cost	2017
2	Seek Reveal Fire PRO COMPACT TIC	5	\$3,245.00	\$649.00 - Unit Price from July 2018	2018
3	New Hydraulic Tools	N/A	N/A	Committee should be formed	2017
4	Plymovent System	N/A	N/A	Committee should be formed	2017
5	Mask Confidence Training Prop	1	\$500.00	Estimated cost	2017
			Est. Total:	\$8,745.00	

Fire Equipment Annual Testing:

Firefighting Equipment Annual Testing:			
Test:	How Many:	Est. Cost:	Notes:
Hose Testing	ALL	\$2,700.00	Price from April 2018
Ladder Testing	ALL	\$480.00	Price from April 2018
Est. Total:		\$3,180.00	

Firefighter Annual Training:

Firefighting Annual Training:			
Training:	How Many:	Est. Cost:	Notes:
Bailout Training	29	\$5,075.00	\$175.00 per student - Est. 29 Interior FF's by end of Aug. 2018 - Price from June 2018
Est. Total:		\$5,075.00	

EMS Equipment Needs:

(In order of priority identified by the Equipment Committee)

EMS Equipment Needs:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	Oxygen Regulators	6	\$900.00	\$150.00 = Est. Unit Price from July 2017	2017
2	AED Batteries	3	\$750.00	\$250.00 = Est. Unit Price from July 2018	2018
3	Adult AED Pads	8	\$328.00	\$41.00 = Est. Unit Price from July 2018	2018
4	Tourniquets	20	\$620.00	\$31.00 = Est. Unit Price from July 2018	2018
5	Pediatric AED Pads	4	\$324.00	\$81.00 = Est. Unit Price from July 2018	2018
6	Jump Bags	4	\$1,800.00	\$450.00 total for Jump Bag & Equipment - Est. Unit Price from July 2018	2018
7	Expandable Extension Stretcher Straps	4	\$124.00	\$31.00 = Est. Unit Price from July 2018	2018
8	E-PCRs	N/A	N/A	Committee: A. Fisher / T. Ritchey / D. Jacobsen / B. Porco	2017
9	Auto BP Cuff New Batteries	2	\$300.00	Batteries = \$135.00 each + Estimated Shipping	2018
10	Reeves Stretcher	2	\$820.00	\$410.00 = Est. Unit Price from July 2018	2018
11	Oxygen Tank Rental Costs	1	\$55.00	\$55.00 = Est. Unit Price from Aug. 2018 - Unknown how many rentals needed	2018
12	Spider Straps	3	\$270.00	\$90.00 = Est. Unit Price from July 2018	2018
13	BP Cuff and Stethoscope	6	\$480.00	\$80.00 = Est. Unit Price from July 2018	2018
14	EMS Helmets	2	\$485.98	\$242.99 - Est. Unit Price	2017
15	Collapsible Traffic Cones	2	\$250.00	Unit price = \$125.00 - These are a 5-pack collapsible kit	2017
		Est. Total:	\$7,506.98		

EMS Equipment "Regular Stock:"

EMS Equipment "Regular Stock:"			
Equipment:	How Many:	Est. Cost:	Notes:
Jump Bags	N/A	\$250.00	Est. Cost from June 2018 Purchase
Safety Googles	N/A	\$2.45	Est. Unit Price from last purchase - Unknown # needed
Jump Bag Equipment	N/A	\$200.00	Total Est. Cost for Equipment in Jump Bags
EMT Basic Text Book	N/A	\$125.00	Emergency Care and Transportation of the Sick and Injured
Oxygen Tank Rental Costs	N/A	\$55.00	\$55.00 = Est. Unit Price from Aug. 2018
Est. Total:		\$632.45	

The estimated total for EMS Equipment "Regular Stock" should be used as a guide and *not* as the budgeted # needed for this upcoming budget season

EMS Equipment Wants:

(In order of priority identified by the Equipment Committee)

EMS Equipment Wants:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	AED	2	\$3,200.00	To replace current AEDs with updated model	2017
Est. Total:			\$3,200.00		

EMS Equipment Annual Testing:

EMS Equipment Annual Testing:			
Test:	How Many:	Est. Cost:	Notes:
Medical Items Testing	ALL	\$1,400.00	Est. Price from 2018
Lucas CPR Device Testing	ALL	\$2,400.00	Covers 3 years
Est. Total:		\$3,800.00	

EMS Equipment Annual Training:

EMS Annual Training:			
Training:	How Many:	Est. Cost:	Notes:
CME Monday Night Training	5	\$1,750.00	\$350.00 per class from CIC Rich Robinson
CME Saturday Training	1	\$425.00	\$425.00 per class from CIC Rich Robinson
	Est. Total:	\$2,175.00	

Communications Equipment Needs:

(In order of priority identified by the Equipment Committee)

Communications Equipment Needs:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	Pagers	N/A	\$400.00	Last price for low band refurbished pagers	2017
2	Portable Radios	N/A	\$470.00	Unit Price for HT1250 = Unknown if manufactured still	2017
3	Improving Overall VFD Communications	N/A	N/A	Committee: B. Porco / T. Ritchey / D. Jacobsen / D. Castelhano	2018
		Est. Total:	\$870.00		

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Communications Equipment Wants:

(In order of priority identified by the Equipment Committee)

Communications Equipment Wants:					
Rank :	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	Firehouse Paging System	N/A	N/A	N/A	2018
2	Tablets for Apparatus	N/A	N/A	Committee should be formed	2017
		Est. Total:	\$0.00		

Communications Equipment Annual Renewals:

Communications Equipment Annual Renewals:			
Test:	How Many:	Est. Cost:	Notes:
Iam Responding Renewal	N/A	\$660.00	Covers 3 years
	Est. Total:	\$660.00	

Hydrant Needs:

(In order of priority identified by the Hydrant Committee)

Hydrant Needs:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	Hydrant Repairs	2	\$40,000.00	To repair Robins Court and Vista Firehouse Hydrants	2018
		Est. Total:	\$40,000.00		

Hydrant Wants:

(In order of priority identified by the Hydrant Committee)

Hydrant Wants:					
Rank:	Equipment:	How Many:	Est. Cost:	Notes:	Year Added:
1	Look for new Hydrant sites	N/A	N/A	Committee should be formed	2018
		Est. Total:	\$0.00		

From: Tom Ritchey

Sent: Tuesday, September 18, 2018 9:55 AM

To: Steve Woodstead; Dave Jacobsen; Cory Rossi; Thomas LoBosco; Adam Ochs; Wendy Wakeman; Barbara Woodstead

Subject: Forgotten Bill

Good morning all,

I forgot to put in a bill for a class that Rich Robinson taught here in August. I would request that it be approved at tonight's special meeting and paid.

Thank you

Thomas Ritchey, District Manager
Vista Fire District No. 1

350