

UNAPPROVED, DRAFT MINUTES 12/12/18

**MINUTES OF THE BOARD OF FIRE COMMISSIONERS VISTA FIRE DISTRICT #1
DECEMBER 12, 2018**

Meeting called to order at 7:24PM by Chairman Steven Woodstead.

Present Commissioners: Chairman Steven Woodstead, Adam Ochs, and Tom LoBosco. Commissioner Cory Rossi arrived at 8:33PM.

Absent: Commissioner David Jacobsen.

Others present: Barbara Woodstead, Secretary, Wendy Wakeman Treasurer, Chief Jeffrey Peck and District Manager Tom Ritchey.

All stood for the Pledge of Allegiance and a moment of silence for all lost first responders.

Chairman Woodstead pointed out all exits and continued the meeting noting the delayed start due to a discussion with Dave from Goosetown regarding our radio and pagers. He then opened the floor for Public Comment. Hearing none he closed the Public Comment and moved on to the Secretary's Report.

Secretary's Report

The minutes were approved as followed:

October 12, 2018 Approved on a motion by Commissioner A. Ochs seconded by Commissioner T. LoBosco with Chairman Woodstead concurring. Absent were Commissioners D. Jacobsen and C. Rossi.

Budget Hearing October 16, 2018 Approved on a motion by Commissioner A. Ochs seconded by Commissioner T. LoBosco with Chairman Woodstead concurring. Absent were Commissioners D. Jacobsen and C. Rossi.

Special Meeting October 16, 2018 approved on a motion by Commissioner A. Ochs seconded by Commissioner T. LoBosco with Chairman Woodstead concurring. Absent were Commissioners D. Jacobsen and C. Rossi.

November 14, 2018 Approved on a motion by Commissioner A. Ochs seconded by Commissioner T. LoBosco with noted corrections. Chairman Woodstead concurred.

Secretary Woodstead informed the Board of the need to set an Organizational Meeting date. The Board discussed this, and a date was set for January 9, 2019 at 6:00PM. The secretary was instructed to see to the posting of the notice.

Commissioner T. LoBosco requested the proper posting in-house of the Sexual Harassment Policy and Ethics Policy.

Treasurer's Report

Treasurer Wakeman submitted the following report. (hard copy attached)

Total income: \$15,463.56

Total interest: 1.093.89

Account Balances:

Operating Checking \$56,593.40

Operating Savings 477,117.40

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| | |
|-------------------------------|-----------------------|
| Equipment Reserve | 354,258.87 |
| Building Reserve | 339,653.78 |
| Communication Reserve | <u>73,437.83</u> |
| Total Account Balances | \$1,301,061.28 |

Transferred from Savings to checking \$60,000.

Noted was the attendance at the HGAC meeting with Santo Curro at South Salem Fire House. Commissioners then asked to have this added to our approved suppliers list on a motion by Chairman S. Woodstead seconded by Commissioner A. Ochs with all commissioners present concurring. Absent Commissioner D. Jacobsen.

Treasurer W. Wakeman then discussed the payment of bills. Added to the submitted of \$64,011.00 was the 3 checks of \$35 to cover the cost of Election Inspectors for the 12/11/18 Election.

Bills paid after the November meeting \$18,150.

Discussing the Budget, Board members on a motion by Chairman Woodstead seconded by Commissioner A. Ochs approved the transfer from equipment to cover all obligations in the Budget. All present commissioners concurred.

After reading the bills, Treasurer W. Wakeman asked the Board for guidance paying the BST invoice of \$7,500. The bill of \$8,500 last month was approved for only part payment pending receipt of required audits. She informed the Board nothing has come. On a motion by Commissioner T. LoBosco seconded by Commissioner A. Ochs the treasurer was instructed to hold off payment.

On a motion by Chairman S. Woodstead seconded by Commissioner A. Ochs, Treasurer Wakeman was instructed to put \$175,000 in the Equipment Reserve Account and to pay as many 2018 bills as possible. All present Board members concurred.

On a motion by Chairman S. Woodstead seconded by Commissioner A. Ochs the Treasurers Report was approved.

Chief's Report (hard copy attached)

Chief J. Peck reported 17 calls for the month.

November truck reports were submitted to District Manager Ritchey and Commissioner D. Jacobsen.

4th Quarter deficiency reports are to be submitted to A/C Peck for review in January 2019.

Chief's car will need a new driving light and the driver side inner door handle replaced.

In the future the Department will be planning to propose 3 new cheater lengths based off the 2018 Budget Equipment Priority List. Also need will be a spare halogen bar that was lost during a fire.

Chief J. Peck submitted a Training Status Report for the membership.

UNAPPROVED, DRAFT MINUTES 12/12/18

Updates

Interior firefighting gear repairs being worked on.

Dry Hydrants: Lake Kitchawan now in-service, Beaver Pond needs further testing.

Tanker 4 Committee working on specifications and a January – February opening bid.

60 Control has been contacted regarding communication problems.

Proposals

\$2,283 from AAA Emergency Supply Co., Inc. – 3 Egress Bailout Systems, 3 Gemtor harnesses and Bailout Training for 3 Interior Firefighters.

Requested use of apparatus for 2019 events as broken down on his report.

Requested use of the firehouse for 2019 as broken down on his report.

On a motion by Commissioner A. Ochs seconded by Chairman S. Woodstead the Chief's Report was approved with all present Board members concurring.

District Manager's Report (hard copy attached)

District Manager T. Ritchey reported the repair of Engine 142 and needed repairs for Tanker 4.

Tanker 4 repairs could cost as much as \$11,500. Board members approved up to \$13,000 for this.

Ambulance 25(84B2) has had the needed repairs .

The problem with one phone line being out and the wireless internet not working was found to be a connection in the back of the modem.

Claim forms were sent in to the NYSDOH for reimbursement for 2 members who took the EMT class at Westchester Community College (\$700) each and for 2 members who refreshed (\$300) each.

E-mails and calls were made to carting companies that do business in Lewisboro and the following prices submitted:

- AAA Carting – 4-yard dumpster \$236.50 + \$26 for recycling (2-96 gal. totes) = \$262.50
- County Waste – 4-yard dumpster and 2-96 gal. Totes = \$230
- Winter Bros. (now Oakridge Waste) 4-yard dumpster \$160 + \$30 for 2- 96 gal. Totes= \$190

Board members approved the Oakridge Waste for January 2019.

District Manager Ritchey submitted his final vacation and holiday schedule.

The paperwork for VFIS to comply with the Cancer Law benefits starting 1/1/19 has been completed. 17 members are eligible at \$137ea. Total \$2,329.00

District Manager Ritchey will try to get Kinsley Power to replace the items listed in his report at a total cost of \$2,015.82.

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District Manager Ritchey requested a new cell phone at state contract price as he is having problems with his present one. He stated he would have prices by January 2019 meeting. Board members stated since it was at state contract price to go ahead and get it.

Sprague Operation Resources (fuel oil) has been contacted and set up for automatic delivery every 2 weeks from now until the end of March.

Overhead Door company needs to be contacted for repair to the bottom section of one of the Ambulance Bay doors. District Manager Ritchey asked the Board if he could have them lube and check operation of all the bay doors. Board members agreed with this request.

The cement floor where it meets the door for Engine 143 bay has crumbled as well as cracks where the Tanker parks. District Manager Ritchey was directed to contact Randy Sant to have the floors repaired.

Bank Statements as of 11/30/18

| | |
|----------------------------|-------------|
| Operating Checking Account | \$56,593.40 |
| Operating Savings Account | 477,117.40 |
| Building Reserve | 339,653.78 |
| Communication Reserve | 73,437.83 |
| Equipment Reserve | 354,258.87 |

On a motion by Commissioner A. Ochs seconded by Commissioner T. LoBosco the District Manager's Report was approved with all present Board members concurring.

Old Business

Lt. Brian Porco gave his report on the pager situation:

After three days wearing/testing PRFD's pagers on their 33.96 repeater the results were as follows:

Good coverage at the following locations: Soundview Loop, Serenity Place, Oakridge IAO Laurel Ridge
Intelligible, but not good (static or other interference):

Vista FD (tested in it room, other locations are good.

Lake Kitchawan IAO lake parking lot

Cross River (outdoor coverage at best, nothing was received inside JJHS)

Unintelligible:

Elmwood x Wakeman

Ridgefield Main St IAO RFD

New Canaan Main St. IAO NCFD

Our coverage would be increased 50% at best off PRFD's repeater. This would be a very rough band aid solution to a problem that will likely still exist without installation of our own equipment especially given that county coverage for paging is not expected to be complete until 2026.

A meeting is set up for 12.20 at 10:00AM with fire County Control – "Why pagers aren't working".

The amplifier located in the radio room is out for repairs.

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On a motion by Commissioner A. Ochs seconded by Commissioner T. LoBosco Chairman S. Woodstead adjourned the meeting at 9:23PM. All present Board members concurred.

Respectfully submitted,

Barbara Woodstead
Secretary Vista Board of Fire Commissioners

VISTA FIRE DISTRICT NO. 1

TREASURERS REPORT

For the month of **NOVEMBER 2018**
Submitted Regular Meeting **12/12/2018**

| Date | Customer | A200 OPERATING - INCOME Memo/Description | Amount |
|--|--|--|--------------------------|
| 12/12/2018 | Better Water Well Systems, Inc. | S. & R. WOODSTEAD -DECEMBER health insurance payment | 4,696.30 |
| 12/12/2018 | Thomas LoBosco | DECEMBER health insurance payment | 2,348.15 |
| 11/28/2018 | STATE OF NY | GRANT PAYMENT | 1,500.00 |
| 11/29/2018 | MCNEIL inSite Towers | REIMBURSEMENT TOWING T-4 | 1,402.50 |
| 11/28/2018 | LLC | DECEMBER CELL TOWER RENTAL (2 CHECKS) | 5,516.61 |
| TOTAL | | | 15,463.56 |
| 11/30/2018 | | | |
| <u>A230.5 Operating Savings</u> | | | |
| 11/30/2018 | INTEREST | Interest Earned | 413.18 |
| <u>A230.3 COMMUNICATION RSRV</u> | | | |
| 11/30/2018 | INTEREST | Interest Earned | 60.31 |
| <u>A230.1 EQUIPMENT RESERVE</u> | | | |
| 11/30/2018 | <u>interest</u> | interest earned | 290.93 |
| <u>A230.2 BUILDING RESERVE</u> | | | |
| 11/30/2018 | <u>INTEREST</u> | INTEREST EARNED | 278.94 |
| <u>A200 OPERATING CHECKING</u> | | | |
| 11/30/2018 | INTEREST | Interest Earned | 50.53 |
| Total Interest | | | 1,093.89 |
| <u>ACCOUNT BALANCES:</u> | | | |
| 11/30/2018 | | | |
| <u>A200 OPERATING CHECKING</u> | | | <u>56,593.40</u> |
| <u>A230.5 OPERATING SAVINGS</u> | | | <u>477,117.40</u> |
| <u>A230.1 EQUIPMENT RESERVE</u> | | | <u>354,258.87</u> |
| <u>A230.2 BUILDING RESERVE</u> | | | <u>339,653.78</u> |
| <u>A230.3 COMMUNICATION RESERVE</u> | | | <u>73,437.83</u> |
| Total All Accounts | | | 1,301,061.28 |
| 1 | <u>TRANSFERRED FROM SAVINGS TO CHECKING TO PAY NOVEMBER BILLS</u> | | \$60,000.00 |
| 2 | <u>ATTENDED HGAC MEETING WITH SANTO CURRO AT SOUTH SALEM FIRE HOUSE</u> | | |

TRANSFER OF FUNDS FROM RESERVES TO GENERAL
ACCOUNT NEEDS DISCUSSION.

EXPENSES AS OF 12/10/18

| Date | Num | Vendor | Amount |
|-------------|------------|--|---------------------------|
| 12/12/2018 | | AAA EMERGENCY SUPPLY CO | \$56.00 |
| 12/12/2018 | | ARCO CLEANING | \$700.00 |
| 12/12/2018 | | ASSOCIATION OF FIRE DIST. OF STATE OF NY | \$500.00 |
| 12/12/2018 | | CARDMEMBER SERVICES FIRST COUNTY BANK | \$199.83 |
| 12/12/2018 | | COONEY TREE & LANDSCAPING | \$900.00 |
| 12/12/2018 | | FIRE ENGINEERING | \$24.00 |
| 12/12/2018 | | FIREMATIC SUPPLY CO. | \$2,992.42 |
| 12/12/2018 | | HUDSON VALLEY FIRE EQUIPMENT | \$1,528.46 |
| 12/12/2018 | | KNIGHT SECURITY | \$195.00 |
| 12/12/2018 | | LAKESIDE FITNESS | \$280.00 |
| 12/12/2018 | | LISI'S TOWING | \$1,402.50 |
| 12/12/2018 | | MEDICAL WAREHOUSE | \$88.02 |
| 12/12/2018 | | MES | \$782.64 |
| 12/12/2018 | | NFPA | \$175.00 |
| 12/12/2018 | | NYSEG | \$1,650.11 |
| 12/12/2018 | | OPTIMUM | \$347.86 |
| 12/12/2018 | | PERMA | \$45,134.00 |
| 12/12/2018 | | SPRAGUE <i>(fuel company)</i> | \$1,533.45 |
| | | STAPLES | \$109.03 |
| | | STRYKER | \$216.54 |
| | | TEK MEDICAL SERVICES | \$3,819.00 |
| | | THE JOURNAL NEWS | \$322.00 |
| 12/12/2018 | | THE RECORD REVIEW | \$22.70 |
| 12/12/2018 | | VERIZON | \$114.61 |
| 12/12/2018 | | VERIZON WIRELESS | \$67.29 |
| 12/12/2018 | | WB MASON CO | \$213.72 |
| 12/12/2018 | | WEX | \$636.82 |
| | | TOTAL | \$64,011.00 |
| | | not including payroll and its taxes | |
| | | <u>BILLS PAID AFTER (LAST MEETING)</u> | |
| | | NYS & LOCAL RETIREMENT | \$18,150.00 |
| | | <u>TOTAL FOR NOV.BILLS AND REMAINING OCT.</u> | <u>\$82,161.00</u> |

VISTA FIRE DISTRICT NO. 1

BUDGET VS. ACTUALS: FY 2018 - FY18 P&L

January - December 2018

| | TOTAL | | | |
|---|---------------------|---------------------|-------------------|----------------|
| | ACTUAL | BUDGET | REMAINING | % OF BUDGET |
| Income | | | | |
| A1001 REAL PROPERTY TAXES | 867,900.00 | 867,900.00 | 0.00 | 100.00 % |
| A2401 INTEREST & EARNINGS | 8,565.88 | 2,000.00 | -6,565.88 | 428.29 % |
| A2410 RENTAL OF REAL PROPERTY | 54,100.35 | 63,000.00 | 8,899.65 | 85.87 % |
| A2705 GIFTS AND DONATIONS | 854.51 | 500.00 | -354.51 | 170.90 % |
| A2770 UNCLASSIFIED | 333.98 | | -333.98 | |
| Uncategorized Income | 15.00 | | -15.00 | |
| Total Income | \$931,769.72 | \$933,400.00 | \$1,630.28 | 99.83 % |
| GROSS PROFIT | \$931,769.72 | \$933,400.00 | \$1,630.28 | 99.83 % |
| Expenses | | | | |
| A34102 Fire Equip & Capital | 45.55 | | -45.55 | |
| Building (upgrades) - Mach & Equip | 280.00 | | -280.00 | |
| FF Apparatus | 3,510.69 | | -3,510.69 | |
| Apparatus Repair Fire | 540.97 | 31,200.00 | 30,659.03 | 1.73 % |
| Chief's vehicle | 939.38 | | -939.38 | |
| E 141 New | 2,082.69 | | -2,082.69 | |
| E 142 | 8,376.10 | | -8,376.10 | |
| E 143 | 3,947.21 | | -3,947.21 | |
| T 4 | 9,275.31 | | -9,275.31 | |
| Total Apparatus Repair Fire | 25,161.66 | 31,200.00 | 6,038.34 | 80.65 % |
| Total FF Apparatus | 28,672.35 | 31,200.00 | 2,527.65 | 91.90 % |
| FF Equipment | 39,669.29 | 81,900.00 | 42,230.71 | 48.44 % |
| Radios | 1,906.75 | 6,000.00 | 4,093.25 | 31.78 % |
| Total A34102 Fire Equip & Capital | 70,573.94 | 119,100.00 | 48,526.06 | 59.26 % |
| A34104 Contractual Expenditures, Fire Administrative | | | | |
| Books, Subscriptions, Reference | 199.00 | 1,000.00 | 801.00 | 19.90 % |
| Dues & Memberships (we pay) | 1,253.93 | 1,250.00 | -3.93 | 100.31 % |
| Office Supplies | 1,728.36 | 4,000.00 | 2,271.64 | 43.21 % |
| Postage, Mailing Service | 166.89 | 350.00 | 183.11 | 47.68 % |
| Total Administrative | 3,348.18 | 6,600.00 | 3,251.82 | 50.73 % |
| Advertising | 94.00 | | -94.00 | |
| Bank Fees | 413.23 | | -413.23 | |
| Conference, Convention, Meeting | 650.00 | 4,000.00 | 3,350.00 | 16.25 % |
| Drills, Dinners, Food | 8,621.15 | 11,443.55 | 2,822.40 | 75.34 % |
| FF equipment testing or repair | 3,675.79 | 82,500.00 | 78,824.21 | 4.46 % |
| FF Training | 4,620.03 | 4,700.00 | 79.97 | 98.30 % |
| Fitness | 2,921.54 | 5,000.00 | 2,078.46 | 58.43 % |
| Gas | 7,425.16 | 8,500.00 | 1,074.84 | 87.35 % |
| Insurance | | 40,000.00 | 40,000.00 | |
| Liability & Property Insurance | 38,390.23 | | -38,390.23 | |
| Total Insurance | 38,390.23 | 40,000.00 | 1,609.77 | 95.98 % |

| | TOTAL | | | |
|---|-------------------|-------------------|-------------------|-----------------|
| | ACTUAL | BUDGET | REMAINING | % OF BUDGET |
| Maintenance | 15,891.71 | 42,500.00 | 26,608.29 | 37.39 % |
| Maintenance, Grounds | 7,336.00 | | -7,336.00 | |
| Maintenance, Janitorial | 7,925.52 | | -7,925.52 | |
| Maintenance, Garbage | 1,315.60 | | -1,315.60 | |
| Total Maintenance | 32,468.83 | 42,500.00 | 10,031.17 | 76.40 % |
| Outside Fire Services | 23,850.00 | | -23,850.00 | |
| Maintenance of Emergency Box | | 500.00 | 500.00 | |
| Outside Fire & EMS Services | 14,345.00 | 40,000.00 | 25,655.00 | 35.86 % |
| Public Safety | 1,033.66 | 1,400.00 | 366.34 | 73.83 % |
| Total Outside Fire Services | 39,228.66 | 41,900.00 | 2,671.34 | 93.62 % |
| Parade, Dress Gear | 4,978.89 | 5,056.45 | 77.56 | 98.47 % |
| Physicals, shots | 11,036.00 | 13,000.00 | 1,964.00 | 84.89 % |
| Professional Fees | 1,420.00 | 17,000.00 | 15,580.00 | 8.35 % |
| Accounting Fees | 1,000.00 | | -1,000.00 | |
| Legal Fees | 3,250.00 | | -3,250.00 | |
| Total Professional Fees | 5,670.00 | 17,000.00 | 11,330.00 | 33.35 % |
| Publication of Notices | 818.70 | | -818.70 | |
| Travel & FF Expenses | 3,116.22 | 1,500.00 | -1,616.22 | 207.75 % |
| Turnout Gear | 12,721.19 | | -12,721.19 | |
| Utilities & Water | | | | |
| Electric | 10,095.49 | 11,000.00 | 904.51 | 91.78 % |
| Heating Oil | 12,622.42 | 13,500.00 | 877.58 | 93.50 % |
| Propane | 942.76 | 950.00 | 7.24 | 99.24 % |
| Telephone, Telecommunications | 7,415.24 | 7,000.00 | -415.24 | 105.93 % |
| Total Utilities & Water | 31,075.91 | 32,450.00 | 1,374.09 | 95.77 % |
| Total A34104 Contractual Expenditures, Fire | 211,273.71 | 316,150.00 | 104,876.29 | 66.83 % |
| A45402 AMBULANCE, EQUIP & CAP OUTLAY | 757.20 | | -757.20 | |
| EMT Apparatus | 1,693.22 | | -1,693.22 | |
| 84 B 1 | 515.45 | | -515.45 | |
| 84-B-2 | 4,779.04 | | -4,779.04 | |
| Total EMT Apparatus | 6,987.71 | | -6,987.71 | |
| EMT Equipment | 5,235.62 | 12,651.00 | 7,415.38 | 41.39 % |
| Total A45402 AMBULANCE, EQUIP & CAP OUTLAY | 12,980.53 | 12,651.00 | -329.53 | 102.60 % |
| A45404 Ambulance, Contr Expend | | | | |
| EMT Training | 8,594.03 | 8,000.00 | -594.03 | 107.43 % |
| Total A45404 Ambulance, Contr Expend | 8,594.03 | 8,000.00 | -594.03 | 107.43 % |
| A97106 Debt principal, Serial Bonds | 150,000.00 | 150,000.00 | 0.00 | 100.00 % |
| A97107 Debt interest, Serial Bonds | 80,750.00 | 80,750.00 | 0.00 | 100.00 % |
| Employee Benefits | | | | |
| A90108 State retirement system | 18,150.00 | 18,000.00 | -150.00 | 100.83 % |
| A90258 LOSAP | 71,212.60 | 72,000.00 | 787.40 | 98.91 % |
| A90308 Social Security, Employer contractual | | 6,100.00 | 6,100.00 | |
| A90408 Workers' Compensation, Empl Brnfts | 45,134.00 | 50,000.00 | 4,866.00 | 90.27 % |
| A90458 Life Insurance, Empl Brnfts | 1,575.00 | 1,600.00 | 25.00 | 98.44 % |
| A90608 Hospital & Medical (dental) ins, | 10,059.21 | 29,000.00 | 18,940.79 | 34.69 % |

| | TOTAL | | | |
|--------------------------------|---------------------|----------------------|-----------------------|------------------|
| | ACTUAL | BUDGET | REMAINING | % OF BUDGET |
| Empl Bnfts | | | | |
| Total Employee Benefits | 146,130.81 | 176,700.00 | 30,569.19 | 82.70 % |
| Payroll Expenses | | | | |
| Taxes | 7,386.79 | 10,000.00 | 2,613.21 | 73.87 % |
| Wages | 90,047.26 | 103,000.00 | 12,952.74 | 87.42 % |
| Total Payroll Expenses | 97,434.05 | 113,000.00 | 15,565.95 | 86.22 % |
| Total Expenses | \$777,737.07 | \$976,351.00 | \$198,613.93 | 79.66 % |
| NET OPERATING INCOME | \$154,032.65 | \$ -42,951.00 | \$ -196,983.65 | -358.62 % |
| Other Expenses | | | | |
| A926 Other Budgetary Purposes | | 38,950.00 | 38,950.00 | |
| Total Other Expenses | \$0.00 | \$38,950.00 | \$38,950.00 | 0.00% |
| NET OTHER INCOME | \$0.00 | \$ -38,950.00 | \$ -38,950.00 | 0.00 % |
| NET INCOME | \$154,032.65 | \$ -81,901.00 | \$ -235,933.65 | -188.07 % |



VISTA FIRE DEPARTMENT

377 SMITH RIDGE ROAD
South Salem, NY 10590

Jeffrey M. Peck
Chief of Department

Tel. # (914)-533-2727
Fax (914)-533-2853

Chief's Report for December 12th, 2018 District Meeting:

1. **17 calls for the month of November:** see list attached.
2. **Membership:**
 - Nothing to report.
3. **Apparatus:**
 - November Truck reports were submitted on 11/29/18 to District Manager Ritchey and Commissioner Jacobsen.
 - 4th Quarter deficiency reports will be submitted to A/C Peck for review in January 2019.
 - The Chief's Car will need a new driving light and the driver side inner door handle replaced.
4. **Planning for future purchases:**
 - We will be planning to propose (3) new cheater lengths based off our 2018 equipment priority list and will need to purchase a spare halligan bar that was lost during the Maplewood Drive fire in the near future.
5. **Approved Training:**
 - Probationary FF Peter Sloan – National FF1 Exam – PASSED / COMPLETED
 - Probationary FF/EMT Candidate Nicholas Kaplan – Firefighter I – PASSED / COMPLETED
 - Foreman Patrick Healy – EMT Basic – Class is in-progress
 - FF/EMT Candidate Olivia Buzzeo – EMT Basic – Class is in-progress
 - Probationary FF/EMT Candidate Nicholas Kaplan – EMT Basic – Class is in-progress
 - Foreman Dan Castelhana – Fire Officer I – Class is in-progress
 - Probationary FF/EMT Candidate Nicholas Kaplan – Firefighter Survival – Class has not begun yet
 - Foreman Dan Castelhana – The First Line: A Discussion of Engine Company Operations – Class has not begun yet

Check us out on the web: <http://www.VistaFD.org>



VISTA FIRE DEPARTMENT

377 SMITH RIDGE ROAD
South Salem, NY 10590

Jeffrey M. Peck
Chief of Department

Tel. # (914)-533-2727
Fax (914)-533-2853

- Ex-Chief Bill Dingee – Lt. Andy Fredericks Memorial Seminar – Seminar has not begun yet
- Foreman Dan Castelhana – Truck Company Operations – Class has not begun

6. Updates from previous reports:

- Interior Firefighting gear repairs are being worked on.
- Lake Kitchawan Dry Hydrant is now in-service. The Beaver Pond Dry Hydrant needs further testing.
- Gym Memberships Update: Nothing to report.
- Tanker 4 Committee Update: They are working towards preparing a spec.
- Communications Improvement Committee Update: We have been in contact with 60 Control regarding solutions to the paging issues from their station to our members.

7. Proposals:

- Requesting \$2,283.00 from AAA Emergency Supply Co., Inc. for 3 egress bailout systems, 3 gemtor harnesses and bailout training for 3 Interior Firefighters (F. Brannan, P. Sloan & N. Kaplan) who have recently completed Firefighter I training (see attached).
- *Requesting use of the Apparatus for the following:*
 - **Memorial Day Parades in New Canaan & South Salem (Fire Department Event)** – Monday, May 27th, 2019 – Requesting E-141, E-142, E-143, T-4, 84B1, 84B2 & Car 2561 – P.O.C. Chief Jeff Peck
 - **Katonah Parade (Fire Department Event)** – TBD – Requesting E-141, T-4, E-143, 84B1 & Car 2561 – P.O.C. Chief Jeff Peck
 - **Lewisboro PBA Safety Day at Onatru Farm (Community Event)** – TBD – Requesting E-141, 84B1 & Car 2561 – P.O.C. Chief Jeff Peck
 - **South Salem Fireworks Standby at Onatru Farm (Community Event)** – Saturday, June 29th, 2019 – Requesting E-141, E-142, E-143, T-4, 84B1, 84B2 & Car 2561 – P.O.C. Chief Jeff Peck
 - **Antiques Fair Standby at Stevens UMC (Community Event)** – Thursday, July 4th, 2019 – Requesting E-141, 84B1 & Car 2561 – P.O.C. Chief Jeff Peck



VISTA FIRE DEPARTMENT

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South Salem, NY 10590

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Tel. # (914)-533-2727
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- **Bedford Parade (Fire Department Event)** – TBD – Requesting E-141, T-4, E-143, 84B1 & Car 2561 – P.O.C. Chief Jeff Peck
- **South Salem Parade (Fire Department Event)** – TBD – Requesting E-141, E-142, E-143, T-4, 84B1, 84B2 & Car 2561 – P.O.C. Chief Jeff Peck
- **VFD Fall Family Picnic at Onatru Farm (Fire Department Event)** – Sunday, September 15th, 2019 from 1200hrs – 1800hrs – Requesting E-141, E-142, E-143, T-4, 84B1, 84B2 & Car 2561 – P.O.C. Chief Jeff Peck
- **South Salem Library Fair Standby (Community Event)** – TBD – Requesting E-141, 84B1 & Car 2561 – P.O.C. Chief Jeff Peck
- **The Commons of Vista's "FallFest" (Community Event)** – TBD – Requesting E-141, 84B1 & Car 2561 – P.O.C. Chief Jeff Peck
- **"Santa Claus Drop Off" at Stevens UMC (Community Event)** – TBD – Requesting E-141 & Car 2561 – P.O.C. Chief Jeff Peck
- *Requesting use of the Firehouse for the following:*
 - **VFD Blood Drive (Community Event)** – Saturday, January 19th, 2019 from 0900hrs – 1500hrs
 - **Saturday Platoons Cooking Competition (Fire Department Event)** – Saturday, February 2nd, 2019 @ 1900hrs
 - **VFD Super Bowl 53 Party (Fire Department Event)** – Sunday, February 3rd, 2019 @ 1730hrs
 - **Spaghetti Night & Open House (Community Event)** – Saturday, May 4th, 2019 from 1700hrs – 2000hrs
 - **Memorial Day BBQ (Fire Department Event)** – Monday, May 27th, 2019 @ 1300hrs
 - **VFD Annual Dinner (District & Department Event)** – Saturday, June 1st, 2019 @ 1800hrs
 - **9/11 Memorial Service (Community Event)** – Sunday, September 8th, 2019 @ 0830hrs
 - **Pancake Breakfast & Open House (Community Event)** – Saturday, October 12th, 2019 from 0800hrs – 1100hrs
 - **Trick or Treat at the Vista Firehouse (Community Event)** – Thursday, October 31st, 2019 from 1700hrs – 2000hrs

Check us out on the web: <http://www.VistaFD.org>



VISTA FIRE DEPARTMENT

377 SMITH RIDGE ROAD
South Salem, NY 10590

Jeffrey M. Peck
Chief of Department

Tel. # (914)-533-2727
Fax (914)-533-2853

- **VFD Auxiliary "Ladies Night Out" (Community Event)** – Friday, November 1st, 2019 from 1800hrs – 2130hrs
- **Thanksgiving Friday Pot Luck Lunch (Department Event)** – Friday, November 29th, 2019 @ 1200hrs
- **Toys for Tots Holiday Toy Drive (Community Event)** – Saturday, December 7th, 2019 from 0900hrs – 1700hrs
- **New Year's Eve Party (Department Event)** – Tuesday, December 31st, 2019 @ 2100hrs

Respectfully Submitted,

Chief Jeffrey Peck

VISTA FIRE DEPARTMENT, INC.
 WESTCHESTER COUNTY
 TOWN OF LEWISBORO, NY
CHIEF'S REPORT FOR DECEMBER 2018
REPORT OF ALARMS

| No. | Date | Time | Type | Address | Responding Apparatus | Members Responding |
|-----|-------|------|------------------------------------|------------------------------------|----------------------|--------------------|
| 1 | 11/3 | 1425 | Wires Down | 119 Ridgeland Road | 2561 | 7 |
| 2 | 11/3 | 2029 | Ambulance | 466 Smithridge Road | A-22 | 11 |
| 3 | 11/6 | 0802 | Mutual Dispatch Automatic Alarm | 79 Bouton Road South Salem, NY | 141, T-4 | 11 |
| 4 | 11/6 | 1536 | Mutual Aid Ambulance | 67 Salem Road Pound Ridge, NY | A-22 | 9 |
| 5 | 11/7 | 1234 | Ambulance | 11 Stonewall Court | A-22 | 6 |
| 6 | 11/8 | 0358 | Ambulance | 136 Stone Meadow Dr | A-22 | 6 |
| 7 | 11/8 | 1304 | Ambulance | 221 Lakeside Drive | A-22 | 4 |
| 8 | 11/8 | 1510 | Ambulance | 12 Tommy's Lane | A-22 | 6 |
| 9 | 11/8 | 1536 | Ambulance | 451 Oakridge Drive | A-25 | 9 |
| 10 | 11/17 | 1735 | Mutual Dispatch Chimney Fire | 6 Salem Lane South Salem, NY | 141 | 13 |
| 11 | 11/21 | 1957 | Mutual Dispatch Electrical Fire | 121 Bouton Road South Salem, NY | 141 | 13 |
| 12 | 11/24 | 1555 | Automatic Alarm | 299 Boulder Ridge Rd | 141 | 11 |
| 13 | 11/25 | 0533 | Ambulance | 38 Lockwood Road | A-22 | 11 |
| 14 | 11/26 | 1228 | Automatic Alarm | 17 Colonel Ferris Road | 141 | 10 |
| 15 | 11/27 | 0753 | Ambulance | 257 Smithridge Road | A-22 | 7 |
| 16 | 11/27 | 1657 | Mutual Dispatch Fireplace issue | 171 Jay Court Cross River, NY | 141 | 12 |
| 17 | 11/28 | 0840 | Ambulance | 147 Stone Meadow Drive | A-22 | 5 |

Both ambulances were used 1 time this month.
 Calls 3, 11 & 16 we were either canceled or not used
 Call 4 – PRVAC was out on another call



AAA Emergency Supply Co., Inc.
 635 North Broadway
 White Plains, NY 10603
 Phone (914) 949-0512 Fax (914) 949-8344
 Toll Free - 1-844-224-3473
 AAAEmergency.com

Quote No. 12062018

QUOTATION

Dept: VISTA FIRE DEPARTMENT
 Attn: MIKE PECK
 City: SOUTH SALEM NY Zip 10590
 Phone _____
 Email _____

Date DEC. 06, 2018
 Quote V.F.D.
 Rep RM
 FOB DELIVERY

| Qty | Description | Unit Price | TOTAL |
|--|---|------------|------------|
| 3 | RIT AL4 DESCENDERS WITH 50FT. ROPE, RSS HOOK, 7" LANYARD, TRI-LINK, LEG POCKET PACK(SPECIFY VELCRO FOR GLOBE OR MORNING PRIDE) | \$381.00 | \$1,143.00 |
| 3 | GEMTOR NYC CLASS II HARNESS LEFT SIDE OPENING -STANDARD WAIST SIZE 36" TO 50" | \$205.00 | \$615.00 |
| 3 | NEW END USER TRAINING | \$175.00 | \$525.00 |
| NOTE: ALL PRICING QUOTED ON WEST. COUNTY CONTRACT WC-18015 | | | |

Payment Details

Cash
 Purchase Order
 Credit Card

Name _____
 CC # _____
 Expires _____

| | |
|---------------------|-------------------|
| SubTotal | \$2,283.00 |
| Shipping & Handling | \$0.00 |
| Taxes | \$0.00 |
| TOTAL | \$2,283.00 |

Office Use Only

QUOTATION VALID FOR 90 DAYS

FIRE EQUIPMENT SPECIALISTS

DISTRICT MANAGERS REPORT

December 12, 2018

APPARATUS

Engine 142 has been repaired, the new charger was installed.

Tanker 4 went to Eagle Diesel Power and they found the transmission needed to be replaced. The cost will be 9,100.00 with 1 year parts and labor plus the 2,700.00 for the work that has been completed for a total of 11,800.00.

Ambulance 25 (84B2) – Received the front chrome wheel covers. Also, the broken lens cover has been replaced.

MISC.

We had an issue with one phone line being out and the wireless internet not working. It was found that a connection in the back of the modem was switched for the phone line and there was a loose connection for the wireless router.

I sent in claim forms to the NYS DOH for reimbursement for 2 member who took the EMT class at Westchester Community College (700.00 each) and for 2 members who refreshed (300.00 each). We will see if we get it.

I sent emails and called each carting company that does business in Lewisboro and these are the prices I have come up with: AAA Carting – 4 yard dumpster 236.50 plus 26.00 for recycling (2 96 gal totes) which is a total of 262.50, County Waste – 4 yard dumpster and 2 96 gal totes for 230.00, Winter Brothers (now Oakridge Waste) – 4 yard dumpster 160.00 plus 30.00 for 2 96 gal totes for a total of 190.00.

As a reminder I will be using my remaining vacation time by taking Thursday and Friday (20 & 21) off, then half a day on Monday (24), Tuesday (26) off and half a day on Monday (31).

PURCHASES:

I have completed the paperwork needed for VFIS to have us ready for the new cancer law benefits starting 1/1/19. We have 17 members that are eligible now at a price of 137.00 each for a total of 2,329.00.

The last time Kinsley Power serviced the generator they stated that the radiator caps, engine block heater, heater hose and clamps need to be replaced. The total cost of the job is 2,015.82. I will try to get them to do it at the next service so we don't incur double travel charges.

I am having issues with my phone and feel that it is time to look at purchasing a new one. I will look into them and have a price at the January meeting.

*Money from
Dante*

BUILDING:

I contacted Sprague Operation Resources (our new oil company) and set us up for automatic delivery, every 2 weeks from now until the end of March.

I have to contact the Overhead Door company to repair the bottom section of one of the ambulance doors, the screws are pulled out and the bottom is now hanging. Would you like me to have them lube and check operation on all the other doors while they are here?

The cement floor where it meets the door for Engine 143s bay has crumbled on the left side and there are cracks on the right side. There are also cracks where the Tanker parks as well. We should get someone in to look at how it can be repaired, but it probably can not be done until the Spring because I am sure the truck(s) will have to remain outside.

BANK STATEMENT AMOUNTS:

As of Bank Statements as of: 11/30/2018

| | |
|----------------------------|------------|
| Operating Checking Account | 56,593.40 |
| Operating Savings Account | 477,117.40 |
| Building Reserve | 339,653.78 |
| Communication Reserve | 73,437.83 |
| Equipment Reserve | 354,258.87 |